



County Judge

CHAD SIMS

Harrison County

#1 Peter Whetstone Square, Room 314

Marshall, Texas 75670

903-935-8401

903-935-4853 Fax

Charlene Graff, Judicial Admin. Assist.

FILED FOR RECORD

2023 JUL 29 PM 2:38

CLERK JAMES
COURT REPORTER

BY *ah* PENNY

Pursuant to Chapter 551 of the Texas Government Code requiring governmental bodies to give notice of their meetings, this is to advise that a **REGULAR meeting of the Harrison County Commissioner's Court will be held at 9:00 a.m. on the 1st day of August, 2023, in the Commissioners' Courtroom at the Harrison County Historic Courthouse in Marshall, Texas, at which time the Commissioners' Court will consider all matters pertaining to Harrison County business and grant authorization for the County Judge to execute any and all documents as may come before said Commissioner's Court for approval, including by way of information but not limitation, the following matters:**

INVOCATION

PLEDGE OF ALLEGIANCE:

AMERICAN FLAG

TEXAS FLAG: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State Under God, One and Indivisible"

ANNOUNCEMENTS:

"RECOGNITION HONORING HARRISON COUNTY 4-H MEMBERS ABIGAIL KNOX – BRONZE STAR AWARD AND JONATHAN KNOX – SILVER STAR AWARD UPON WINNING FOR COMPLETION OF 4-H RECORD BOOK AND EXCELLING IN THEIR 4-H PROJECTS"

"RECOGNITION HONORING LOURAISEAL MCDONALD, CEA-FCH AND MATT GARRETT, CEA-AG/NR UPON WINNING THE TEXAS EXTENSION ASSOCIATION FAMILY & CONSUMER SCIENCES EXCELLENCE IN TEAMWORK AWARD"

PUBLIC COMMENTS – AGENDA ITEMS ONLY

DECLARE A QUORUM PRESENT:

CALL TO ORDER:

AGENDA

A. AUDITOR:

Administrative Report: No action to be taken ----- Submission of financial reports

1. Consideration and approval regarding Line Item Transfers.
2. Consideration and approval of payment of Regular Bills.
3. Consideration and approval of Payroll for July 31, 2023.
4. Consideration and action subject to ratification in Open Court the approval of the transfer of funds in the amount of \$200,000 for payment of medical claims.
5. Consideration and action to approve Budget Amendment for FY 2023 expenditures for storm clean-up from the June 16th 2023 storm per LGC 111.010 Levy of taxes and expenditures of funds under budget; emergency expenditure; budget transfer.

B. ROAD AND BRIDGE DEPARTMENT:

Administrative Report: No action to be taken ---- concerning status of construction, maintenance and repairs of county roads, bridges and right of ways; also concerning condition of equipment.

1. Consideration and approval of personnel changes for the Harrison County Road & Bridge Department.
2. Consideration and approval of the utility applications submitted to the Harrison County Road & Bridge Department as follows:

Eastex Telephone Cooperative
Eastex Telephone Cooperative

Waskom Elysian Fields Road, CR 1214
Don Long Road, CR 1220

3. Consideration and authorization to publish a Public Notice and set a Public Hearing on August 15, 2023 for the purpose of a No Thru Trucks Placement Order for Old Town Road, CR 1202, Pct. 1, as required by Local Government Code.
4. Consideration and authorization to publish a Public Notice and set a Public Hearing on August 15, 2023 for the purpose of a STOP Sign Placement Order for Page Road, CR 3542, at its intersection with North Page Road, CR 3531, Pct. 3 as required by Local Government Code.

C. SHERIFF'S DEPARTMENT:

Administrative Report: No action to be taken --- concerning statistics reflecting law enforcement activity; execution of civil responsibilities; jail population and location of and turnover in prisoners.

1. Consideration and approval to accept a donation from David M. Thomas in the amount of \$600 to be used for the Harrison County Sheriff's Office K9 program.
2. Consideration and approval to accept a donation from Valley Plains, LLC in the amount of \$2605.67 to be used for ammunition for the sniper rifle.

D. MAINTENANCE DEPARTMENT:

Administrative Report: No action to be taken ---- concerning repairs and maintenance performed upon county owned premises and equipment; status of ongoing projects, and information concerning planned projects.

E. INFORMATION TECHNOLOGY:

Administrative Report: No action to be taken ---- concerning the status of all existing/required communication and information services and equipment, including phones, computers, audio/visual aids and security equipment.

F. PURCHASING:

1. Consideration and action, subject to ratification in Open Court, the approval of payment for the Elections Department staff to attend the 41st Annual Election Law Seminar for County Election Officials July 31st – August 2nd, 2023.

2. Consideration and approval to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items.

3. Consideration and action regarding the approval of the payment in the amount of \$1,260.00 for the Crisis Track Interlocal Agreement (SaaS – Crisis Track Disaster Management 50-100k) for the term of 07.01.2023- 06.30.2024.

G. HUMAN RESOURCES:

H. TREASURER:

I. ELECTIONS:

1. Consideration and action regarding the approval of the KNOWINK Master Software License and Services Agreement between Harrison County and KNOW iNK, LLC to provide, install and set-up an electronic poll books (EPBs” system).

J. NEW BUSINESS:

1. Consideration and action regarding the approval of the New Jury Fees, HB No. 3474, that was passed to increase Jury Fees and to be effective September 1, 2023.

2. Consideration and action regarding the approval of the Interlocal Cooperation Contract Department of State Health Services Contract No. HHSREV100003128 for Local Government access to the Texas Electronic Vital Events Registrar.

3. Consideration and action to approve out of state travel for Louraiseal McDonald, CEA-FCH to attend the National Extension Association-Family and Consumer Sciences Conference in Rhode Island September 9 – 15, 2023.

4. Consideration and action regarding the Commercial Proposal and Sales Agreement with ADT Commercial for the burglar alarm system at the Harrison County Airport for an annual fee of \$520.56.

5. Consideration and approval of 2022-2023 Annual Contract for ESD No. 9 and authorization of payment of budgeted amounts in the FY 2022-2023 budget for each contract and authorization for the County Judge to execute said contract.

6. Consideration and action regarding the approval of the appointment of Dr. Richele Langley, Superintendent of Marshall ISD to the Marshall-Harrison County Health District.

7. Consideration and action regarding the appointment of Mac Abney, CPA, to the North East Texas Regional Mobility Authority (NETRMA)

FY 2023-2024 BUDGET WORKSHOP

ADJOURN



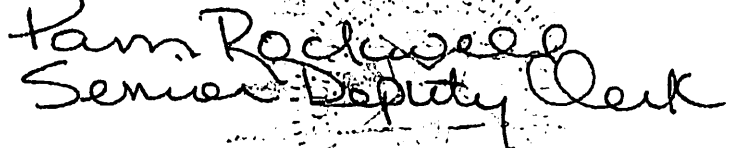
CHAD SIMS, COUNTY JUDGE

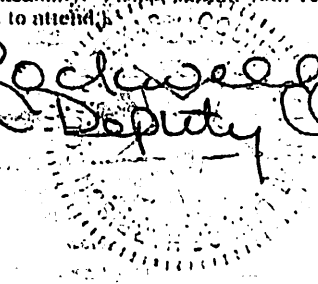
This is to certify that at the time and date stamped hereon, the notice of a meeting, a copy of which is attached hereto, has been filed in my office, and posted on my official bulletin board in the Courthouse, as is required by Texas Government Code, Chapter 551.

Executed on: July 28, 2023

COUNTY CLERK
HARRISON COUNTY, TEXAS

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the program you wish to attend.)


Senior Deputy Clerk



**REGULAR MEETING OF THE COMMISSIONERS' COURT
HELD IN THE HISTORIC HARRISON COUNTY COURTHOUSE
MARSHALL, TEXAS
THIS THE 1ST DAY OF AUGUST, 2023**

BE IT REMEMBERED that at 9:00 a.m. on the 1st of August, 2023, Regular Session in the Commissioners' Courtroom in the Historic Harrison County Courthouse in Marshall, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same. The meeting was open to the public and notices of said meeting were posted as required by law.

Invocation was led by County Judge

Pledge of Allegiance:

American Flag

Texas Flag: "Honor the Texas Flag; I Pledge Allegiance to Thee, Texas, One State under God, One and Indivisible"

The following were present:

Chad Sims,	County Judge
William Hatfield,	Commissioner, Precinct #1
Zephaniah Timmins,	Commissioner, Precinct #2
Phillip Mauldin,	Commissioner, Precinct #3
Jay Ebarb	Commissioner, Precinct#4
Liz James,	County Clerk
Becky Haynes,	County Auditor

ANNOUNCEMENTS: "RECOGNITION HONORING HARRISON COUNTY 4-H MEMBERS ABIGAIL KNOX – BRONZE STAR AWARD AND JONATHAN KNOX – SILVER STAR AWARD UPON WINNING FOR COMPLETION OF 4-H RECORD BOOK AND EXCELLING IN THEIR 4-H PROJECTS:

"RECOGNITION HONORING LOURALSEAL MCDONALD CEA-FCH AND MATT GARRETT, CEA-AG/NR UPON WINNING THE TEXAS EXTENSION ASSOCIATION FAMILY & CONSUMER SCIENCES EXCELLENCE IN TEXMWORK AWARD"

Declare A Quorum Present:

When the following were heard and the following Orders passed:

Call to Order by the County Judge, Chad Sims, at 9:10 a.m.

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ITEM A: County Auditor: Becky Haynes gave Administrative Report submitted: No action to be taken concerning Submission of financial reports. Exhibit A

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-269

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve Line Item Transfers as submitted by County Auditor Becky Haynes \$32,003.54.
Exhibit A-1

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-270

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment of Regular Bills. Exhibit A-2

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-271

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Payroll for July 31, 2023. Exhibit A-3

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-272

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification in Open Court the approval of the transfer of funds in the amount of \$200,000 for payment of medical claims. Exhibit A-4

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Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-273

Item #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Budget Amendment for FY 2023 expenditures for storm clean-up from the June 16th 2023 storm per LGC 111.010 Levy of Texas and expenditures of funds under budget; emergency expenditure; budget transfer. Exhibit A-5.

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Item B: Road and Bridge Department: 2023 Construction Completed & in Progress:
Luke Davis gave report from June 28, 2023 to July 20, 2023 on construction completed & In Progress, maintenance and repairs of county roads, bridges and right-of-ways also concerning condition of equipment. Exhibit B

Road and bridge has issued 54 road permits. Road and Bridge continues to move forward on summer construction. As of July 26, 2023 crews have completed 4.369 miles and have 11.465 miles in progress. Contractors have completed Paige Rd.

Luke Davis noted the chip seal process is moving along, Contractors are able to do a couple of miles a day. Mr. Davis also committed that Saturday, July 29, 2023 was the last day to drop off storm debris at disposal locations. Judge Sims addressed the slowing of traffic coming and going at the disposal locations, and whether or not they should stay open longer. Mr. Davis commented that it has slowed down compared to what it was. Anyone that had big projects going have completed them. Everyone is now being directed to the City.

Commissioner Ebarb asked if rebuild work will start on Airlite Rd, Macedonia Rd, and Simmons Rd. Two are in Pct. 4. Mr. Davis stated that work will start.

Commissioner Hatfield stated Old Town Rd looked close to being complete from Panola County across 451 near four corners where Strickland Springs and 31 come together. Commissioner Hatfield ask if extra cement will be added due to underground spring. Mr. Davis stated that extra cement has been added. More may be added at a later date. Commissioner Hatfield asked that they keep an eye on it. Road work should be done on Hwy 31 this week.

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Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-274

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the personnel changes for July 13, 2023 through July 26, 2023, for the Harrison County Road & Bridge Department. Exhibit B-1.

Full Time Employees (53) 47 (Includes the Road Administrator)
F/T Vacancies: 6
Part Time Employees (3) 4 (Including one floating slot)
Temporary (6) 6
Temp. Vacancies: 0

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-275

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the utility applications submitted to the Harrison County Road & Bridge Departments as follows: Exhibit B-2.

Eastex Telephone Cooperative
Eastex Telephone Cooperative

Waskom Elysian Fields Road, CR 1214
Don Long Road, CR 1220

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-276

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to publish a Public Notice and set a Public Hearing on August 15, 2023 for the purpose of a No Thru Trucks Placement Order for Old Town Road, CR 1202 Pct. 1, as required by Local Government Code.. Exhibit B-3

Commissioner Hatfield ask that Road and Bridge to get in touch with Permit Deputy and have them work that area, due to people driving fast now that pot holes are fixed.

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Motioned by Comm. Mauldin
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-277

Item #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to publish a Public Notice and set a Public Hearing on August 15, 2023 for the purpose of a STOP Sign Placement Order for Page Road, CR 3542, at its intersection with North Page Road, CR 3531, Pct. 3 as required by Local Government Code.. Exhibit B-4

ITEM C: SHERIFF'S DEPARTMENT: Administrative Report submitted:
Sheriff B. J. Fletcher gave report for 06-28-2023 to 07-25-2023. No action to be taken --- concerning statistics reflecting law enforcement activity, execution of civil responsibilities, jail population, also location of and turnover in prisoners. Exhibit-C

Total Calls 2496 Criminal Reports (CID) 30 (Assigned Cases)

Reports Taken: 224 (Incident/Investigation/Arrest)

Arrest HCSO 86 (figure includes Deputies & booking Jailers)

Traffic Citations Issued 143 Mental 3

Transport/Warrants Office 35 Transports
8368 Mileage

Civil Process: Legal Documents Received 131

Served: 53 Personal Service
12 Indictment Precepts served in Jail
15 Tax Postings
23 CCL/DC Postings
1 Harrison Central Appraisal District Tax Sales

Total Served 104

Juror Notices 1600
Grand Juror Notices 0

07-26-2023 @ 9:13 A.M Jail Population: 230
06-28 to 07-25-2023 Contract Inmates
Marion County (4) US Marshall (19) Total 23

Citations:	02	Inspections:	26
Fire reports requested	0	Fire cases recorded	
Illegal Dumping Cases	38	Pickup order tickets for litter	

Litter picked up (cubic feet)

Fire Marshal	8,400
Adult Probation	750
Willoughby	1,250
Sheriff	<u>1,250</u>
Team Total CF	11,150

Harrison County Sheriff Fire Marshal & OSSF Division: No action to be taken.

Judge Sims commented that there are burn bans all around us and no rain in site it's just a matter of time before Harrison County will have one.

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-278

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from David M. Thomas in the amount of \$600 to be used for the Harrison County Sheriff's Office K-9 Program. Exhibit C-1

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-279

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to accept a donation from Valley Plains, LLC in the amount of \$2605.67 to be used for ammunition for the sniper rifle. Exhibit C-2

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**ITEM D: Maintenance Department: No Administrative Report Submitted:
Brad Thomas updated Commissioners Court.**

Hatfield spoke of concerns with the World War II Cannon that sits outside the Courthouse, someone has got it off balance and has pulled it up. Concerned that it could fall on someone with it being tilted up. Maintenance will check on it.

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ITEM E: Information Technology: No Administrative Report Submitted:

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ITEM F: Purchasing

Motioned by Comm. Timmins
Seconded by Comm. Hatfield
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-280

Item #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the ratification in Open Court, the approval of payment for the Elections Department staff to attend the 41st Annual Election Law Seminar for County Election Officials July 31st –August 2nd, 2023. Exhibit F-1

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Motioned by Comm. Hatfield
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-281

Item #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve to declare listed fixed assets as salvage and or surplus and to appropriately dispose of said items. Exhibit F-2

2 Ford Explorers TAC will pick up.

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Motioned by Comm. Mauldin
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-282

Item #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the payment in the amount of \$1,260.00 for Crisis Track Interlocal Agreement (SaaS – Crisis Track Disaster Management 50-100k) for the term of 07.01.2023 – 06.30.2024. Exhibit F3

Judge Sims explained this is software that the Fire Marshal uses along with the City Of Marshall to track Crisis. Harrison County is splitting the cost with the City.

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ITEM G: Human Resources: No Items Submitted

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ITEM H: Treasurer: No Items Submitted

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ITEM I: Elections:

Motioned by Comm. Timmins
Seconded by Comm. Ebarb
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-283

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the KNOWINK Master Software License and Services Agreement between Harrison County and KNOWINK, LLC to provide, install and set-up an electronic poll books (EPBS" system).. Exhibit J-1

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ITEM J: New Business:

Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-284

ITEM #1. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the New Jury Fees, HB No. 3474 that was passed to increase Jury Fees and to be effective September1, 2023. Exhibit J-1

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Motioned by Comm. Ebarb
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-285

ITEM #2. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Interlocal Cooperation Contract Department of State Health Services Contract No. HHSREV100003128 for Local Government access to the Texas Electronic Vital Events Registrar. Exhibit J-2

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
Motion carried unanimously (5-0)
All members voting in favor
Order #2023-286

ITEM #3. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the out of state travel for Louraiseal McDonald, CEA-FCH to attend the National Extension Association-Family and Consumer Sciences Conference in Rhode Island September 9-15, 2023. Exhibit J-3

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Motioned by Comm. Timmins
Seconded by Comm. Mauldin
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-287

ITEM #4. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the Commercial Proposal and Sales Agreement with ADT Commercial for the burglar alarm system at the Harrison County Airport for an annual fee of \$520.56. Exhibit J-4

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
Motion carried unanimously (5-0)
All members voting in favor
Order #2023-288

ITEM #5. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the 2022-2023 Annual Contract for ESD No. 9 and authorization of payment of budgeted amounts in the FY 2022-2023 budget for each contract, and **further**, authorize the County Judge to execute said contract. Exhibit J-5

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Motioned by Comm. Hatfield
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-289

ITEM #6. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to approve the appointment of Dr. Richele Langley, Superintendent of Marshall ISD to the Marshall-Harrison County Health District. . Exhibit J-6

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Motioned by Comm. Ebarb
Seconded by Comm. Timmins
All members voting in favor
Motion carried unanimously (5-0)
Order #2023-290

ITEM #7. IT IS ORDERED by the Commissioners' Court of Harrison County, Texas to appoint Mac Abney, CPA to the North East Texas Regional Mobility Authority. (NETRMA) Exhibit J-7

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Court Recessed at 10:07 a.m.
Court Reconvened at 10:20 a.m.
All Members were present.

FY 2023-2024 BUDGET WORKSHOP:

Those appearing before Court:

Building/Maintenance Supervisor Brad Thomas Proposed Budget
Request to replace floors and paint bathrooms in Main Courthouse. Remodel kitchen on second floor of main Courthouse. Replace carpet and paint office in JP office, Pct. 2. Replace A/C unit's main jail.

Commissioner Ebarb discussed concerns regarding Elevators being replaced.


District Clerk Sherry Griffis Proposed Budget

Request to make Permanent Part-time position approved in May to be extended to a full-time position. Replace (2) Wi-Fi printers.

ADJOURNMENT:

With no further business to come before the Court for consideration and action, the motion was made by Commissioner Mauldin and seconded by Commissioner Timmins to adjourn the meeting. Motion carried unanimously (5-0). Meeting adjourned at 11:08 a.m.

ATTEST:


**Elizabeth James, County Clerk
Harrison County, Texas**

Date: 8-23-2023